



İSTANBUL TECHNICAL UNIVERSITY SCHOLARSHIP DIRECTIVE

1. PURPOSE

The purpose of this directive is to regulate the principles and procedures of the Scholarships and Dormitories Coordinatorship, which was established to provide scholarships to Istanbul Technical University (ITU) students, to determine the students who will receive scholarships and to monitor the success of these students.

2. DEFINITIONS

2.1 Coordinatorship of Scholarships and Dormitories: It was established by the decision of the Rectorate to be directly affiliated to the Rectorate to carry out scholarship affairs. It is the unit that collects the scholarship information of ITU students, carries out the follow-up and coordination procedures of in-kind and cash aid scholarships, prepares the scholarship application form and accepts and follows up the application, communicates with scholarship granting institutions, organizations and individuals for scholarship students, and audits the compliance of students with the conditions specified in the scholarships.

2.2 Coordinator of Scholarships and Dormitories: The Scholarships and Dormitories Coordinator, who reports to the Rector or Vice Rector, manages the Scholarship Office and ensures coordination between academic and administrative units, students, scholarship granting institutions, organizations and individuals. The coordinator researches new scholarship opportunities and negotiates on behalf of the university, works in cooperation with the Faculty Scholarship Commissions, distributes scholarship quotas to faculties and organizes scholarship statistics at the end of each academic year. The coordinator is responsible for the distribution of the duties of the employees working in the Scholarship Office.

2.3 Faculty Scholarship Commissions: It is a commission consisting of at least two academic staff per Department/Program in Faculties and Institutes and renewed every academic year. Duties;

- Evaluating the scholarship applications made to the faculty at the beginning of each academic year through one-on-one interviews with students and to select the students in need.
- Ensuring that the scholarship announcements are announced on the Faculty/Institute/Department bulletin boards,
- Notifying the scholarship evaluation results to the Coordinatorship of Scholarships and Dormitories

2.4 Institution/Organization/ITU Foundations/ITU Alumni Associations/ITU Graduates will be referred to as “Scholarship Granting Party” in this directive.

3. SCHOLARSHIPS

Scholarships are awarded by Institutions / Organizations / ITU Foundations / ITU Alumni Associations / ITU Alumni. Scholarships awarded by ITU Rectorate are titled ITU Merit Award (Scholarship), Need Scholarship, Sports Scholarship, Food Scholarship and Dormitory Scholarship.

3.1 ITU Merit Award (scholarship)

This scholarship is given to students based on the score of the department in which they are placed in the AYT (Field Proficiency Test) score type as a result of the YKS (Higher Education Institutions Examination) conducted by the Measurement, Selection and Placement Center (ÖSYM). The scholarship is given in various amounts according to the degree of success for 5 years, including the preparatory education. Merit scholarship criteria are determined by the ITU Rector every year in cash or in kind.

3.2 Sports Scholarship

The recipients of this scholarship are chosen among those who are placed in ITU in line with their AYT (Field Proficiency Test) score as a result of their YKS (Higher Education Institutions Exam) conducted by the Measurement, Selection and Placement Center (ÖSYM). It covers scholarships to be given to students who are national athletes in their branch, who have been invited to the national preparation camp or who have played at the star, youth or A team levels of a team in team sports and who take part in individual or team sports in line with the recommendation to be made by the relevant branch executive at ITU.

3.3 Need Scholarship

It is a cash scholarship given to students who are determined to be in economic need. Need Scholarships are provided by Institutions / Organizations / ITU Foundations / ITU Alumni Associations and ITU Alumni.

3.4 Food Scholarship

It is a free food scholarship valid for lunch at university cafeterias.

3.5 Dormitory Scholarship

It is a scholarship for ITU students to stay in university dormitories free of charge or with a discount during the fall and spring semesters. Dormitory scholarship is divided into two as “Dormitory Scholarship Based on Entrance Success to ITU” and “Dormitory Scholarship Based on Need and Academic Achievement”.

3.5.1 Dormitory Scholarship Based on ITU Entry Success: This scholarship includes discounted/free accommodation in ITU dormitories. It is a scholarship defined for the students who enrolled in ITU undergraduate programs based on the score of the department in which they are placed in the AYT (Field Proficiency Test) score type as a result of the YKS (Higher Education Institutions Examination) conducted by the Measurement, Selection and Placement Center (ÖSYM) to stay free of charge in ITU Dormitories or with a discount in the percentiles defined in ITU Success Awards.

3.5.2 Dormitory Scholarships Based on Need and Academic Merit: It is a scholarship granted to ITU students for free or discounted accommodation in ITU Dormitories.

4. GENERAL PROVISIONS

4.1 Merit Scholarship

The Merit Scholarship is valid as long as ITU students do not interrupt their education. This period constitutes the normal education period, including English Preparatory Education, and is a period of maximum 5 years. The Merit Scholarship is valid for 12 months during each academic

year for the education period.

1st -100th placement in Turkey:

- 5000 ₺ per month for 12 months
- Opportunity to study the preparatory year abroad for 1 year
- Laptop Computer
- Priority to start a company in TEKNOKENT
- 9 months lunch scholarship
- Opportunity for free accommodation (single person) in the high standard ITU dormitories during the education period

101st -500th placement in Turkey:

- 4000 ₺ per month for 12 months
- Laptop Computer
- Priority to start a company in TEKNOKENT
- 9 months lunch scholarship
- Opportunity for free accommodation in ITU dormitories (for 2 people) during the education period

501st -1000th placement in Turkey: (Placement in an undergraduate program at ITU as the 1st choice)

- 3000 ₺ per month for 12 months
- Tablet
- 9 months lunch scholarship
- Opportunity for 50% discounted accommodation in ITU dormitories during the study period

4.2 Sports Scholarship

The Merit Scholarship is valid as long as ITU students do not interrupt their education. This period constitutes the normal education period, including English Preparatory Education, and is a period of maximum 5 years. For the Sports Scholarship, the student must participate in regular activities by taking part in the university team at ITU in the relevant branch. The Sports Scholarship is valid for 9 months each year during the education period (1 October-30 June). Applications for Sports Scholarship are made to the ITU Physical Education Department Head. Within the quota of 10 people allocated to the branches, the branches to be awarded are determined by the Physical Education Department each year.

- 750 ₺ monthly scholarship support for 9 months
- 9 months lunch scholarship

- National athlete students are entitled to registration priority in ITU Ayazağa Campus standard dormitories

Condition: The student must be a member of the university team at ITU in the relevant branch and participate regularly in the activities.

4.3 Need Scholarship

- 4.3.1** Students who wish to receive a Need Scholarship fill out the Scholarship Application Form online within the application dates announced by the ITU Scholarships and Dormitories Coordinatorship at the beginning of the academic year. The relevant Faculty Scholarship Commissions access the scholarship applications of the students through the scholarship automation system and decide whether or not to grant a need scholarship within the framework of the economic criteria¹ determined. The applications of students who do not apply for scholarships on time will not be evaluated. The scholarship applications of students who are placed to our university in the interim period with the Vertical Transfer Exams (DGS) are accepted by ITU Scholarships and Dormitories Coordinatorship outside the application dates as well.
- 4.3.2** Students who fail to complete the preparatory education in one year will not receive a scholarship until they start their undergraduate studies, unless otherwise stated by the Scholarship Granting Party. These students must reapply for a need scholarship when they start their undergraduate studies.
- 4.3.3** Need scholarships are awarded to students selected by the ITU Scholarships and Dormitories Coordinator in line with the success criteria determined by the Scholarship Granting Party. The continuation of the scholarship depends on the fulfillment of the mentioned criteria.
- 4.3.4** The Need Scholarship will be valid for such period of time as the Granting Party will

¹Students' need scholarship evaluations are carried out objectively and without the need for human intervention by the scholarship automation system by calculating the inputs declared by the students in the scholarship application form using empirical formulas by weighting the inputs declared by the students in the scholarship application form, with a method that can be evaluated as standard by the scholarship commissions of all faculties.

determine, either during the academic year or for the whole year.

- 4.3.5** Faculty and Department-based quota distribution of the scholarships awarded by the Scholarship Grantor is carried out by ITU Scholarships and Dormitories Coordinatorship.
- 4.3.6** Communication between ITU students receiving scholarships and the Scholarships Coordination Office is provided through the corporate website of the ITU Scholarships and Dormitories Coordination Office. Necessary scholarship announcements and required criteria are also announced on the same corporate website.
- 4.3.7** In addition, scholarship announcements in the form of printed posters of Institutions/Organizations/ITU Foundations/ITU Alumni Associations wishing to award scholarships can be found on the bulletin boards of ITU Scholarships and Dormitories Coordinator's Office. Announcements are also made by the faculty student affairs offices on the bulletin boards in the faculties. All ITU students who request or receive scholarships are obliged to follow the website or printed announcements.
- 4.3.8** Interviews with students are conducted by the Faculty Scholarship Commissions. The results of the interviews are evaluated and finalized by the Faculty Scholarship Commission. The results are notified to the Scholarships and Dormitories Coordinatorship.
- 4.3.9** The Need and Food Scholarship will be valid for a maximum of 5 (five) years/10 (ten) semesters, including 1 (one) year of preparatory education and 4 (four) years, which is the normal duration of the undergraduate program, unless otherwise stated by the Scholarship Grantor.
- 4.3.10** Students who start their departments "irregularly" as of the second semester of the academic year or whose education period will exceed the normal duration of their departments due to transfer should apply for a scholarship in their last semester. The continuity of the scholarships of these students may be extended for a maximum of one more semester, depending on the adequacy of the scholarship quota, after being evaluated by the Faculty Scholarship Commissions.
- 4.3.11** Students enrolled in the Double Major Program (DMP) are also required to apply for a

scholarship in their last semester. The continuity of the scholarships of these students may be extended for a maximum of two more semesters, depending on the adequacy of the scholarship quota, after being evaluated by the Faculty Scholarship Commissions.

4.4 Food Scholarship

Students who wish to apply for a Food Scholarship fill out the Scholarship Application Form online at the beginning of the academic year between the application dates announced by the ITU Scholarships and Dormitories Coordinatorship and submit their Food Scholarship application. The relevant Faculty Scholarship Commissions access the scholarship automation system and determine whether the student will be awarded a food scholarship within the framework of the criteria² determined. The applications of students who do not apply for a meal scholarship on time will not be evaluated.

4.4.1 The Food Scholarship is valid for one academic year.

4.4.2 Food scholarships continue as long as preparatory students have the right to attend classes.

Students who cannot complete the preparatory education in one year cannot receive a food scholarship until they start their undergraduate education. The students in question must re-apply for the food scholarship at the beginning of their undergraduate education.

4.4.3 Food scholarships of students who have used their scholarship rights less than 35% of the number of days during an academic year will not be repeated in the following terms.

4.4.4 The food scholarship is valid for 9 months each year during the academic year. Food scholarship is not given during the summer education period.

² *Students' food scholarship evaluations are carried out objectively and without the need for human intervention by the scholarship automation system by calculating the inputs declared by the students in the scholarship application form using empirical formulas by weighting the inputs declared by the students in the scholarship application form, with a method that can be evaluated as standard by the scholarship commissions of all faculties.*

4.5 Dormitory Scholarship

4.5.1The dormitory scholarship awarded within the scope of ITU Success Awards is valid as long as students do not interrupt their education. This period is the normal education period, including English preparatory education, for a maximum of 5 years. It continues as long as the student's grade does not fall below 3.00 out of 4.00 at the end of each academic year.

4.5.2The need-based and academic achievement-based dormitory scholarship awarded by ITU Scholarships and Dormitories Coordinatorship is valid for 9 months during the academic year each year. Dormitory scholarships are not awarded during the summer education period.

5. OTHER PROVISIONS

5.1 Disciplinary Status

All scholarships of students who are penalized within the scope of Disciplinary Penalties and Disciplinary Offenses (Warning, Reprimand, Suspension from the higher education institution for one week to one month / suspension for one semester / suspension for two semesters / expulsion from the higher education institution) specified in the Student Disciplinary Regulation of Higher Education Institutions are terminated. These students cannot apply for a scholarship again.

5.2 Various Provisions

5.2.1 A student who takes a semester leave with the approval of the Faculty Administrative Board due to an excuse is not paid a scholarship during the period of leave. If a payment is made during the period of leave, this payment is counted as the scholarship payment of the following semester.

5.2.2 Scholarships received before the effective date of this Directive shall continue under the conditions under which they were received.

5.2.3 ITU Scholarships and Dormitories Coordinator is authorized to decide on issues and special cases that are not included in this directive.

5.3 Effectiveness

This directive enters into force as of the date of its adoption by the Senate of Istanbul Technical University.

5.4 Execution

The provisions of this Directive shall be executed by the Rector of Istanbul Technical University.